



Employment Application

Personal Information

| | |
|------------------------|------------------------------------|
| First Name | Last Name |
| Address | |
| City, State / Province | Zip / Postal Code |
| Phone Number | Mobile Number |
| Email | Where did you hear about this job? |

Additional Information

| |
|---|
| Are you of legal age to work in this state / province? Have you worked for us before? If so, where? |
| Have you ever been convicted of a criminal offense? Are you legally able to work in this country? |

What You Are Seeking

| | |
|------------------------------|-----------------------------------|
| Position applying for? | Part-time / Full-time work? |
| Permanent or temporary work? | When can you start, if hired? |
| Desired salary? | Preferred hours or shifts / week? |

Availability

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|--------|---------|-----------|----------|--------|----------|--------|
| | | | | | | |

Education

| |
|-----------------------------------|
| High School |
| College / University |
| Additional Schooling |
| Training or additional experience |

Employment History

| | |
|-------------------|----------------------|
| Company Name | Dates Employed |
| Position / Duties | Reason For Leaving |
| Supervisor's Name | Contact Phone Number |
| Company Name | Dates Employed |
| Position / Duties | Reason For Leaving |
| Supervisor's Name | Contact Phone Number |
| Company Name | Dates Employed |
| Position / Duties | Reason For Leaving |
| Supervisor's Name | Contact Phone Number |

References (business & personal)

| | | |
|------|--------------|--------------|
| Name | Relationship | Phone Number |
| Name | Relationship | Phone Number |
| Name | Relationship | Phone Number |

Self Assessment

The following is a self assessment. Rate yourself on a scale of 1 to 5 (1 being lowest and 5 being highest)based on experience from previous employment.

| | | | |
|---|--|---|--|
| I'm always on time for each of my scheduled shifts. | | I follow directions well. | |
| I am a good communicator. | | I am a self motivator. | |
| I am a team player and work well with others. | | I am a good problem solver. | |
| I consider myself a hard worker. | | I am polite to customers and treat them with respect. | |

Please carefully read the following, date & sign

I agree that the information that I have provided is accurate to the best of my knowledge. I understand that you may verify such information and any inaccuracies may prevent the hiring or termination of my employment.

| | |
|------|-----------|
| Date | Signature |
|------|-----------|